This form should be submitted with Candidate Result Entry Form and reach our office at least **six weeks** prior to the first proposed date of examinations.

Receipt No.: _____

EXAMINATION REQUISITION FORM

City & Guilds HONG KONG OFFICE
Room 1303-05, Tai Yau Building, 181 Johnston Road, Wanchai, Hong Kong
Tel 2832 5833

Date: _____

Name of Centre: _____ Centre No.: _____

Centre Address: _____

Exam Venue *(if different from above)*: _____

Name of Examination Secretary: _____ Contact No.: _____

Date *Date/Month/Year*	Time	Scheme Code *	Scheme Title *	Level *	Room No.	No. of Entries Categorized by Fee Code *						Total Fee (HK$)
						A	B	C	D	E	G	
											total on this page:	

** Please refer to City & Guilds Fees Chart*

IMPORTANT – The Principal, by signing, undertakes to ensure the examinations are conducted strictly in accordance with the regulations of City & Guilds and understands that failure to observe any of the regulations may result in the cancellation of all examination scripts and forfeiture of fees. Please read carefully the "Examination Regulations" before completing this form.

1) Cheque should be made payable to "City and Guilds International Limited"
2) Fees paid are non-refundable and non-transferable.

Name of Principal: _____ *(block letters)*

Cheque No.: _____ Banker: _____

Signature: _____ *(with school chop)*