

1121 Awards in Retailing

Suggested Reading

Certificate

Diploma

Advanced Diploma

2001 onwards

Below is a list of books which may be helpful for the above award. The first listed covers each of the topics in the 1121 award. The second two books may be useful for additional background information. The remaining books are related to the new Advanced Diploma level. You can either obtain the complete pack, or you can select individual packs. Please note that these have been prepared for the UK National Vocational Qualification on which this International Vocational Qualification is based.

If you cannot obtain these books locally, then they may be obtained using the internet, for example www.waterstones.co.uk.

| TITLE/PUBLISHER | AUTHOR | ISBN |
|---|------------------------------------|---------------|
| How To Work In Retail (How To Books, 1996) | Sylvia Richards and Christine Hall | 1 85703 194 6 |
| Careers in Retailing (Kogan Page, 6th Edn 1997) | Loulou Brown | 0 7494 2390 0 |
| Macmillan Dictionary of Retailing (Macmillan Press, 1991) | Baron, Davies and Swindley | 0 333 56449 9 |
| Retailing NVQ Level 3 Complete set of workpacks | | 0 273 629 670 |
| | | 0 273 613 855 |

Retailing NVQ Level 3
Workpack 1 - Maintain
Operational Systems and
Procedures

0 273 613 871

Retailing NVQ Level 3
Workpack 3 - Monitor and
Maintain Receipt of
Payments

0 273 613 88X

Retailing NVQ Level 3
Workpack 4 - Monitor and
Control the Availability of
Goods and Services

0 273 613 898

Retailing NVQ Level 3
Workpack 5 - Implement
and Monitor Sales Displays

In the Caribbean region, books may be obtained through:

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| Days Books Speedbird House Independence Square Bridgetown BARBADOS [Tel: (246) 426-9887] | R. I. K. Services Ltd (Trinidad Book World) 104 High Street San Fernando TRINIDAD [Tel: (868) 652-4824] Also at Port of Spain and Valsayn |
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